

Minutes - Regular Meeting September 12, 2017

Pursuant to notice September 12, 2017 at the Al Merritt Media Center at 6:30 PM

Members Present: Mr. Doyle, Dr. Cammarata, Mr. Sjoberg, Mr. Hayman; Mrs. Presser called in remote.

Others Present: Mrs. Tremblay, Mrs. Borseti, Mr. Westmoreland, Mr. Cyr, one member of the community, one member of the press

6:30

Mr. Doyle opened the meeting

1. Minutes presented for approval: [August 29, 2017](#)

Dr. Cammarata MOVED to approve the Minutes for the regular meeting August 29, 2017.

Mr. Hayman seconded the motion.

Roll call vote: Mr. Sjoberg, Dr. Cammarata, Mr. Hayman, Mrs. Presser and Mr. Doyle all in favor

6:32

2. [Operating Protocols](#)

Mr. Doyle and Mrs. Tremblay confirmed there were no changes to the operating protocols.

Vote to approve the 2017-2018 School Committee Operating Protocols

Dr. Cammarata MOVED to approve the 2017-2018 School Committee Operating Protocols.

Mr. Hayman seconded the motion.

Roll call vote: Mr. Sjoberg, Dr. Cammarata, Mr. Hayman, Mrs. Presser and Mr. Doyle all in favor.

6:33

3. Extended Field Studies trip [New Orleans March 8-12, 2018 - Tom Westmoreland](#)

Mr. Westmoreland reviewed his proposal for the high school band extended field studies trip to New Orleans March 8-12, 2018. This would be the third time high school students would visit New Orleans which is an amazing city for music.

Mr. Westmoreland's review included:

- Approximate trip cost \$1250; student funded
- Prince Pizza fundraising opportunity available for students

During discussion with the committee Mr. Westmoreland confirmed:

- The trip is not during peak Mardi Gras time
- Six chaperones will be determined when the trip is approved and may include one chaperone who is a nurse in another school district. Chaperones are comprised of parent and professional staff
- Student(s) attend SC meeting after the trip to followup with the committee

6:41

4. [Professional Development Plan](#)

Mrs. Tremblay stated Mr. Cyr will give an overview of the PD plan for the year including the planning process, implementation process and outcomes. Mrs. Tremblay reminded the committee that intentional professional development we offer to teachers throughout the year is to strengthen their skill set in the classroom.

Mr. Cyr began with highlights of work that was done over the summer by the Summer Institute Steering Committee.

- Completed work in one day; due in part to feedback gathered last spring that drove the agenda
- The group customized the definition of Professional Development for Lynnfield Public Schools
- Teachers can maximize additional opportunities

Mr. Cyr reviewed “Priorities at a Glance” stating safety is always first.

- Building specific safety training this year.
- UbD-Atlas year two
- Elementary schools Social Emotional Learning
- LMS curriculum/core values and LHS Project Based Learning
- Total hours for Pd = 20

During discussion with the committee Mr. Cyr confirmed:

- The priorities and breakdown of PD is from the Steering Committee
- Smart Goals are team goals
- PD time inline with most high performing districts
- LPS has Technology Intergration Specialists in classrooms training teachers

Mr. Cyr continued his presentation with highlights for maximizing PD opportunities; building leadership capacity and educator growth

- CLE’s - Each group will focus on one and go more indepth this year
- Leverage technology to enhance collaboration. Technology team has a portal in place to share work across the district.
- Increased CLE sharing time with other faculty
- Book studies; opportunities for all schools to participate
 - Elementary kicked off year with presentation on tips and strategies on how to best meet those challenging students in classroom. Followup to book group
 - Middle School revamped homeroom structure for grades 5 & 6. Fostering relationships with students
 - The High School looking at procedures and putting supports in place to best support children
- Teachers as scholars
 - High quality PD for teachers through a few days of intense training
- Title III
 - Provide free SEI courses at no cost
 - Train more educators and tutors to seem collaborative to Keys to Literacy

Mr. Cyr confirmed the following for the committee:

- SEI and ELL initiatives are K-12
- PD Takeaways are district wide k-4, 5-8, 9-12 within buildings and collaboration across schools

7:28

Mrs. Presser signed off

7:29

5. Superintendent’s Report

- Open Houses: Elementary, LHS - huge success. LHS & LMS will showcase “Hidden in plain sight.” Over 100 high school parents went through during the evening.
- Safety evening: October 11, 2017 - Review for parents
- Welcome Wednesdays at LHS: Mr. Cleary and Mr. Bates will hold signs with positive messages and take pictures with students.
- Fields update - MS track project in good shape. Issue getting water for softball field; a little behind.
- Collaborative affiliations- SEEM and NEC
 - Committee vote to appoint Mrs. Tremblay to both collaborative boards.
 - Collaboratives give LPS additional resources for our students.
 - Collaborative have schools for student outplacements.
 - Member district price for any services we utilize
 - Directors: Kathy Lawson - Seem; Fran Rosenberg - NEC
- Committee voting on Mrs. Tremblay’s goals
 - cleaned up document; changes discussed were made

6. Public Participation - none

7:36

7. Matters for Action:

- Vote: to Appoint Mrs. Tremblay to both the SEEM and NEC Boards for the 2017-2018 school year
Mr. Hayman MOVED to appoint Mrs. Tremblay to both the SEEM and NEC Boards for the 2017-2018 school year. Dr. Cammarata seconded the motion. Mr. Sjoberg, Mr. Doyle, Dr. Cammarata and Mr. Hayman in favor. Mrs. Presser absent
- Vote: Delegate for the joint MASC/MASS Conference to be held in Hyannis November 1-4, 2017.
Dr. Cammarata MOVED to appoint Mr. Hayman as the Delegate for the joint MASC/MASS Conference to be held in Hyannis November 1-4, 2017. Mr. Doyle seconded the motion. Mr. Sjoberg, Mr. Doyle, Dr. Cammarata and Mr. Hayman in favor. Mrs. Presser absent
- Vote: Alternate Delegate for the joint MASC/MASC Conference to be held in Hyannis November 1-4, 2017.
Dr. Cammarata MOVED to appoint Mrs. Presser as the alternate Delegate for the joint MASC/MASS Conference to be held in Hyannis November 1-4, 2017. Mr. Hayman seconded the motion. Mr. Sjoberg, Mr. Doyle, Dr. Cammarata and Mr. Hayman in favor. Mrs. Presser absent
- Vote: Superintendent Goals
Mr. Sjoberg MOVED to approve the Superintendent Goals for the 2017-2018 school year. Dr. Cammarata seconded the motion. Mr. Sjoberg, Mr. Doyle, Dr. Cammarata and Mr. Hayman in favor. Mrs. Presser absent

7:39

Mr. Hayman MOVED to adjourn the meeting at 7:39. Dr. Cammarata seconded the motion. Mr. Sjoberg, Mr. Doyle, Dr. Cammarata and Mr. Hayman in favor. Mrs. Presser absent

Respectfully submitted
Diane Borseti
School Committee Secretary

Documents referenced:
Meeting Minutes: August 29, 2017
Operating Protocols
Extended Field Studies Trip: New Orleans March 8-12, 2018
Professional Development Plan