

**2018-2019  
District Wide Goal  
Understanding by Design (UbD)**

**District Strategy Alignment**

**Curriculum and Instruction**

**Develop and use resources that support instructional excellence and curriculum alignment between subjects and grades**

**3A. Implement a UbD approach to curriculum according to year three of the UbD Long-Range Plan**

**Implement Year three of UbD model district-wide to support continuous curriculum development and instructional excellence**

**Description**

Lynnfield Curriculum Council (LCC) will meet to plan professional development and provide ongoing support for teachers using the UbD model to enhance teaching and learning. Through the use of the UbD process, curriculum will continue to be planned backward from long-term, desired results through a three step process to guide curriculum, assessment and instruction.

Vertical articulation will allow educators to provide an optimal learning experience for all students, while engaging in professional development focused on high expectations and continuous improvement for professional practice. This intentional process provides immediate data for all educators to best meet the needs of all students to enhance teaching practices and improve student achievement. This collaborative work results in a common, living document with ongoing opportunities for further evaluation and revision.

ACTION ITEMS (ALL LEVELS)	TIMELINE
1. LCC will provide feedback on existing curricula work and prioritize next steps in accordance with the UbD Long-Range Plan.	Spring 2018
2. Director of Teaching and Learning (DTL) will work with curriculum coordinators and administrators to take advantage of Summer Institute to best support this work.	Spring/Summer 2018
3. Professional Development Steering Committee (PDSC) will allocate necessary professional development time.	Summer Institute 2018
4. DTL will update Atlas Rubicon database based upon staff and/or curricula changes.	Summer 2018
5. LCC will plan, communicate, and support differentiated professional development plan district-wide. This will include ongoing opportunities for reflection and revision through a district-wide common language and expectations.	September 2018-June 2019
6. LCC will identify and implement opportunities for vertical teaming according to the LPS Curriculum Review Plan.	Spring 2018-June 2019
7. LCC will use the "Reports" feature of Atlas Rubicon to allow for deliberate and targeted curriculum discussions.	September 2018-June 2019

ACTION ITEMS (MIDDLE)	TIMELINE
1. Social Studies LCC, Summer Institute, and department meeting time will be dedicated to the realignment of the Social Studies curricula based upon the revised/new standards.	June 2018-June 2019
2. Teachers will research and share best practices regarding the differentiation of instruction and assessment practices.	September 2018-June 2019
3. Department meeting time will be dedicated to vertical articulation using reporting features in Atlas to further differentiate instruction and assessment practices that are aligned to the revised/new standards.	September 2018-June 2019

**Outputs**

- LCC, PD, and department meeting agendas
- Curriculum, instruction, and assessment protocols
- Atlas curriculum maps, including reflection and revision
- Social Studies curricula complete with standards

**2018-2019  
Lynnfield Middle School Goal  
Social and Emotional Learning**

**District Strategy Alignment**  
**Social and Emotional Well-being**  
**5E. Integrate and expand social and emotional learning into the curriculum**

**Social and Emotional Learning**

**Description:**

Lynnfield Middle School will build a framework that provides for social emotional learning. This framework will foster the delivery of strategies and support for students across grades 5-8. Throughout middle school, challenges may stem from within the classroom as subject material becomes more complex and/or from social interactions as friendships and peer relationships evolve. The goal is to recognize these challenges and develop and implement supports and strategies for students and faculty.

ACTION ITEMS	TIMELINE
1. Professional Development Steering Committee (PDSC) will allocate necessary professional development time.	Summer Institute 2018
2. LMS administration and faculty will assemble a Social and Emotional Learning Steering Committee.	September 2018
3. Social Emotional and School Climate surveys will be developed and administered for all students and staff to identify areas of strength and need.	September 2018 - December 2018
4. Steering Committee will identify and provide training for faculty around best practices that foster social and emotional learning inside and outside the classroom.	September 2018 - June 2019
5. LMS support staff (psychologists, Student Support Program teachers, etc..) will share/expand small group strategies with all staff.	September 2018 - June 2019

6. Investigate and create a plan to implement an advisory program in the 2019-2020 school year.	September 2018 - June 2019
7. Investigate and develop a plan for Social Emotional Learning curriculum, that constitutes a progression from grades 5 to 8. (ex, Second Step, Owing Up)	September 2018 - June 2019
8. Faculty will take advantage of Collaborative Learning Experience (CLE) and/or SMART goals to enhance their integration of SEL concepts into their practice.	September 2018 - June 2019
9. The Principal will work with the PTO to identify enrichment opportunities in support of SEL.	September 2018 - June 2019

**Outputs**

- Lead teachers trained to support SEL in classroom
- Structure of Advisory Program for 2019-2020
- Plan for SEL Curriculum for 2019-2020
- PD and faculty meeting agendas
- Strategies and resources for staff, students, and parents
- Best practices for classroom structures
- CLE and SMART Goal projects

**Stakeholders Responsible**

- DTL
- LMS Faculty, Directors, Administration
- LMS School PDSC
- LMS Middle School Council

**2018-2019  
Lynnfield Middle School Goal  
Core Values Implementation**

**District Strategy Alignment**  
**Curriculum and Instruction**  
**Support continuous curriculum development and instructional excellence with a shared vision for high quality outcomes and expectations**  
**3C. Develop activities and structures to advance the new LMS Core Values: Kindness, Effort, and Citizenship.**

**LMS Core Values Implementation**

**Description:**

Lynnfield Middle School will begin to implement our new Core Values (Kindness, Effort, Citizenship). This multi-step process will include identifying existing activities/structures and creating new activities/structures to advance Kindness, Effort, and Citizenship. The goal is to bring the core values to life throughout the building, from the day-to-day activities of classrooms to special whole school events.

ACTION ITEMS	TIMELINE
1. Professional Development Steering Committee (PDSC) will allocate necessary professional development time.	Summer Institute 2018

2. Core Values Kickoff Committee will plan activities and events to unveil Kindness, Effort, and Citizenship to students.	May - September, 2018
3. Faculty will develop and implement practices that promote the Core Values inside and outside the classroom.	September, 2018- June, 2019
4. Development of student and faculty School Climate Survey (as referenced in SEL goal above) to determine strengths and needs, and monitor progress.	September 2018 - June 2019
5. Faculty will take advantage of Collaborative Learning Experience (CLE) and/or SMART goals to enhance their integration of kindness, effort, and citizenship.	September 2018 - June 2019
6. Principal will work with PTO to identify enrichment opportunities to support the Core Values.	September 2018 - June 2019

**Outputs**

- Kickoff events at the start of 2018-2019 year
- School and grade-wide events and practices that embed Core Values
- Faculty and department meeting agendas
- PD agendas
- CLE and SMART Goal projects
- Core Values activities/structures

**Stakeholders Responsible**

- DTL
- LMS Faculty, Directors, Assistant Principal, Principal
- LMS PDSC
- LMS Council