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Lynnfield Public Schools Substance Use Prevention and Intervention Policy

Lynnfield Public Schools prohibits the use, possession or distribution of illegal drugs, alcoholic beverages and intoxicants, prescription drugs not prescribed for the individual or drug paraphernalia when found on school property, in connection with any school-sponsored activity, on school buses or in cars going to or from any place where students are present at an activity sponsored by the Lynnfield Public Schools.

Additionally, any student who is under the influence of drugs or alcoholic beverages prior to, or during, attendance at or participation in a school-sponsored activity, will be barred from that activity and mabe subject to disciplinary action.

This policy shall be posted on the district's website and notice shall be provided to all students parents of the policy in accordance with the state law. Additionally, the district shall file a copy of this policy with DESE in accordance with law in the manner requested by DESE.

LEGAL REFS.: M.G.L. 71:1, 71:37h, 71:37h 1/2, 272:40A

Adopted: July 15, 2003

Revised: February 5, 2008

Revised: January 22, 2013

Revised: November 29, 2016

Procedures and Protocols

I. Leadership

The Lynnfield Public Schools recognizes that all stakeholders must be involved in the continuous development and assessment of its policies and procedures regarding substance use prevention and intervention. Lynnfield Public Schools is committed to working with faculty, staff, the Lynnfield Police Department, parents and community members to address the issue of substance use prevention and intervention. District and school administrators play a key role in implementing and overseeing these programs.

<u>Task</u>	<u>Person(s) Responsible</u>
1. Receiving substance use reports	Principals, school psychologists, counselors and nurses
2. Collecting and analyzing data	Principals, and/or designee
3. Planning professional development	Professional Development Steering Committee
4. Planning students' supports	Principals, school psychologists, counselors and nurses
5. Choosing/implementing curricula	Principals, wellness educators, curriculum leaders and counselors
6. Leading community engagement	ALT, PTO, School Council, Health and Wellness Committee

II. Training and Professional Development

The Lynnfield Public Schools, under M.G.L. c. 71, § 37O, are committed to providing ongoing professional development and/or training. Staff will be informed of the district policy, resources, and referral protocols for at-risk students.

A. Definitions:

Schools -- any property of the Lynnfield Public Schools or any place where students are present at an activity sponsored by the Lynnfield Public Schools or on buses or in cars going to or from any place where students are present at an activity sponsored by the Lynnfield Public Schools.

Transfer--means distribution, sale, and loan of drugs

Administrator -- principal or assistant principal of the school or his/her designee

Possession -- means on the student or under the control of the student, as in the locker or car of the student

Hearing – students subject to disciplinary action shall be afforded the due process rights set forth in the disciplinary due process section of the Student Handbooks

Staff Member -- any employee of the Lynnfield Public Schools or approved volunteer

Student - any person enrolled in any program of the Lynnfield Public Schools

Drug paraphernalia -- Hypodermic needle or syringe, hookah or any instrument adapted for the induction of controlled substances

B. Working with at-risk students/Interventions and Treatment Protocol:

- Provide a K-12 educational program so that students are made aware of the physical and psychological dangers incurred through the improper use of drugs
- Utilize building based support teams to assist in the process of identifying and reporting at-risk students
- Communicate with law enforcement agencies and report information that would be considered beneficial in their efforts to eliminate illegal use of drugs and alcohol
- Take necessary steps to prevent any person from coming upon the grounds of any school in possession of or under the influence of alcohol or drugs of any kind
- Review the substance abuse prevention and intervention policy periodically to ensure that it reflects new trends or methods of rehabilitation, decisions of the courts, and the degree of student use
- Communicate with families regarding outside resources and support services

C. Student Offenses:

Under the influence: A student who is alleged to be under the influence shall be taken immediately to the nurse's office or the nurse will be called to the classroom to determine his/her condition and the building administrator will be notified immediately. Administration may request that a student take a breathalyzer to determine if he/she is under the influence of alcohol. Refusal to take the test will be interpreted as a positive result and the corresponding discipline will be administered. Parents/guardians will be notified of the student's condition and to request them to remove the student from school for the rest of the day. The student may be considered suspended until a hearing is held the next day.

In possession: A student who is suspected of being in possession of drugs or drug paraphernalia shall be referred immediately to an administrator who will determine possession. If yes, he/she will notify the parents/guardians, the Superintendent and the Lynnfield Police Department. When a student is suspected of having transferred drugs or drug paraphernalia in school, the student will be referred immediately to an administrator. The administrator will investigate and, if he/she finds that the student did transfer drugs or drug paraphernalia, he/she will immediately notify the student's parents/guardians, the Superintendent and the Lynnfield Police Department. If it is the student's first offense, the Lynnfield Police Department may recommend placing the student in the District Attorney's Diversion Program.

Transfer, use, possession: Whenever a staff member has reasonable grounds to believe that a student is involved in the transfer, use or possession of drugs or is under the influence of drugs, he/she must report the facts and circumstances to an administrator. Specifically, marked behavior changes are grounds for action by a staff member. Except where the situation seems to require urgent action or there appears to be a medical emergency, the parents or guardian shall have the primary obligation for arranging appropriate medical attention for the student. School personnel shall notify the principal if such medical attention seems to be indicated. If the situation seems to require urgent action or there appears to be a medical emergency, the administrator or his designee shall, simultaneously with reasonable efforts to contact the student's parents or guardian, refer the student to the school physician or the school nurse or to a private physician or to a clinic or hospital, as the situation warrants. In extreme cases, such as when a student's continued presence in the school constitutes an immediate threat or injury to the well-being of members of the school community, to property, or to self, or to the orderly functioning of the school, prompt suspension and/or appropriate referral may be required before there is an opportunity to conduct a hearing. A hearing involving the student, parents/guardians and one or more administrators will be held in accordance with the Disciplinary Due Process procedures to consider the student's actions and to assign consequences. Upon approval of the principal, students may receive an attendance waiver for the purposes of reinstating credit upon completion of an approved drug, alcohol, tobacco, or counseling program. In closing, the burden of payment is on the student's' parents for any necessary medical treatment, required counseling, and testing and/or drug and alcohol evaluation.

D. School Response:

First offense in the school year: 5-day suspension or expulsion from school, and counseling if in the judgment of the intervention team counseling is warranted. Notification of parents/guardians, Superintendent, Lynnfield Police Department.

Additional offense within the school year: 10-day suspension or expulsion from school, and counseling for student and parents/guardians. Notification of parents/guardians, Superintendent, Lynnfield Police Department.

Transfer of drugs is: First offense: 10-day out-of-school suspension or expulsion and counseling for student and parents/guardians. Notification of parents/guardians, Superintendent, Lynnfield Police Department. Additional offenses. Expulsion hearing. Notification of parents/guardians, Superintendent, Lynnfield Police Department.

Any student whose **vehicle** is found to contain drugs or drug paraphernalia or in which drugs are used, in addition to penalties for possession previously stated, will lose his/her parking privilege on school grounds for the remainder of the school year.

Prohibitions during period of suspension or expulsion: During any period of suspension or expulsion, the student is prohibited from coming onto any school property, except for the purpose of keeping appointments for hearing, counseling or treatment. The student and his/her parents or guardian will be given a written notice that the coming onto school property in violation of this policy will be considered a criminal trespass, and the student will be subject to arrest and prosecution in accordance with Section 120 of Chapter 266 of the Massachusetts General Laws.

Readmission to school grounds: The building principal or his/her designee may require an observed specimen test certified by a qualified physician, and/or drug and alcohol evaluation done by a certified addictions counselor, depending upon the circumstances and the advice of the school physician, for readmission following suspension or expulsion for drug use, possession, transfer or for being under the influence of drugs. If it is deemed appropriate by the principal or his/her designee, further testing may be required. A student who violates this policy forfeits the right to participate in any extracurricular activities for three weeks for the first violation in a school year, for a quarter for the second violation in a school year, for a semester for the third violation in a school year, for the rest of the year for more than three violations in a school year, or a full school year after the period of suspension or expulsion to be determined by the principal in consultation with the activity director/coordinator. The policy for athletes is outlined in the Rules and Regulations for athletes in the Athletic Policy.

E. Confidentiality:

The district will comply with the Family Educational Rights and Privacy Act (FERPA) regarding the sharing of confidential student information. All information related to substance use and abuse, discipline, and/or treatment will remain confidential.

III.) Collaboration with families

Families are essential partners in schools' efforts to prevent substance use. Parental input, particularly from parents of students with substance related problems, help identify and prioritize the needs of the school community. The district expectation is that all staff will follow the above protocols for working with at-risk students. Whether it be parent meetings, appropriate referrals, partnerships with outside providers, and/or parent programs, the district is committed to this multi-faceted team approach to best meet the needs of all students.

