

E P I M S
Educational Personnel Information Management System

Please complete this form, AS CLEARLY AS POSSIBLE, and return for DESE reporting purposes. Log on to the ELAR website to locate your Certification Number, if necessary.

PERSONAL

START DATE: _____

Lynnfield Employee Number ELAR Certification Number Job Title

Last Name First Name Middle Name

Date of Birth (mm/dd/yyyy) Gender (M/F) Building: _____

RACE/ETHNICITY – answer BOTH questions:

Are you Hispanic or Latino? *Select only one.*
 No, not Hispanic or Latino
 Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race

What is your race? *You may select one or more races.*
 American Indian or Alaska Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
 Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
 Black or African American: a person having origins in any of the black racial groups of Africa.
 Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
 White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

EDUCATION – Major degrees

Degree Type **Code 1** College/Institution 1, City Degree Subject **Code 1**
(SEE BACK FOR CODES)

Degree Type **Code 2** College/Institution 2, City Degree Subject **Code 2**

Degree Type **Code 3** College/Institution 3, City Degree Subject **Code 3**

DEGREE TYPE CODE:

Degree	Code	Degree	Code
Bachelor's (Baccalaureate) degree	001	Associate's degree	007
Specialist's degree (e.g., Ed.S.)	002	Some college but no degree	008
Master's degree	003	Post high school formal award, certificate or diploma (more than or equal to one year)	009
Doctoral (Doctors) degree	004	Post high school formal award, certificate or diploma (less than one year)	010
First-professional degree other than JD	005	Post high school graduate (Grade 13)	011
Certificate of Advanced Graduate Study (C.A.G.S.)	014	High school graduate--HS diploma or equivalent	012
Juris Doctor (J.D.)	006	No high school diploma	013

DEGREE SUBJECT CODES:

Degree Subject	Code
American Studies	01
Anthropology	02
Visual Art	03
Astronomy	04
Biochemistry	05
Biology	06
Business/Finance/Economics/Accounting	07
Chemistry	08
Computer Technology	09
Drama/Theatre Arts/Dance	10
Earth Science/Geology	11
English/Literature/Composition	14
Foreign Language	15
Geography/Government	16
Health Education	18
History	19
Mathematics	21
Music	22
Nursing	23
Philosophy	24
Physical Education	25
Physics	26
Political Science/Sociology	27
Psychology	28
Religion	29
Special Education	30
Education	33
Advertising/Marketing	34
Aeronautical Science & Engineering	35
African/African-American Studies	36

Degree Subject	Code
Agricultural/Forestry/Horticultural Studies/Wildlife Studies	37
Animal/Veterinary Science	38
Communication Disorders	39
Communications/Journalism/Broadcast/Public Relations	40
Culinary Arts	41
Criminal Justice/Criminology	42
Early Childhood	43
Engineering: All Types	44
English as a Second Language	45
International Relations/Diplomacy	46
Liberal Arts	47
Library Information Science	48
Media Arts/Library/T.V./Radio/Film Production, Design, or Marketing	49
Natural Sciences/Ecology/Marine/Environmental	50
Pharmaceutical Sciences	51
Physical Sciences	52
Public Administration/Public Policy	53
Law	54
Social Work/Guidance/School Counseling	55
Interdisciplinary Studies	56
Speech Language & Hearing Disorders	57
Sports Medicine/Exercise Science/Athletic Training/Recreational Exercise	58
Travel and Tourism	59
Women Studies	60
Other	70