

Minutes - Regular Meeting December 12, 2017

Pursuant to notice December 12, 2017 at the Al Merritt Media and Cultural Center at 6:30 PM

Members Present: Mr. Doyle, Mr. Hayman, Mrs. Presser, Dr. Cammarata & Mr. Sjoberg

Others Present: Mrs. Tremblay, Mrs. Borseti, Mr. Cyr, Mr. Cleary, Mr. Ralston, Mr. Bemiss, Ms. O'Neil, Mr. Bloom, Ms. Dinardi, Ms. Kane, Ms. Perkins, Ms. Wright, Mrs. Fennessy, Mrs. Noce, Mrs. Robertson, Ms. Ambroise and six members of the community

6:30

Mr. Doyle opened the meeting at 6:30

6:30

1. Minutes presented for approval: November 28, 2017

Dr. Cammarata MOVED to approve the Minutes for the regular meeting November 28, 2017.

Mr. Hayman seconded the motion. Unanimously in favor

6:32

2. Student Council Report

Mackenzie O'Neill, Student Council Vice President, filled in for Mia Ford. Mackenzie reported on the current happenings at Lynnfield High School:

- Students participated in deck the halls on Thursday; by grade as part of compass
- Chorus and Band concerts & school performances will take place before the break
- Winter sports underway
- Girls compass student advisors have second Core Training meeting; followup from fall session
- Current Fundraisers at LHS: Spanish Club is raising money for Puerto Rico; Habitat for Humanity held a bake sale for UICEF
- Early action students waiting for decisions

6:35

3. Extended Field Studies

Stephen Bloom - Lynnfield Middle School Pioneer Singers to New York City May 19-21, 2018

Mr. Bloom recapped the busy season for the Pioneer Singers including:

- Holiday Stroll at Marketstreet
- Performance for seniors at Brooksby Village
- Performance at Kings Chapel

Mr. Bloom presented the history and outline for the proposed trip which included:

- This would be Pioneer Singers eighth trip to NYC
- No current Pioneer singers participated in the 2016 trip to NYC
- Three performance venues
 - Intrepid Museum
 - St. Malachy's Church
 - Lincoln Center
- Sightseeing and Broadway musical

A notable change for this tour is a switch to online payment system directly to Capital Tours; no money is handled.

Mr. Bloom also addressed security and has reviewed procedures with Capital Tours. The buses are exclusive for Lynnfield Public Schools and parked at the hotel and can leave the area immediately. Evacuation procedures are in place.

- Capital Tours hires a security guard for each hotel floor students are on
- Roll call attendance taken eight times a day
- Have student and parent cell phone numbers in phone to reach immediately
- Pull out plan in place with Capital Tours with minimal loss of funds

The Committee expressed this was a forward thinking trip request and they appreciated the adjustments regarding security concerns. The Committee will vote on the trip at the January 9, 2018 meeting.

6:43

4. Student Engagement for Reading (LMS)

Technology Integration Specialist Ms. Perkins and teachers Ms. DiNardi, Ms. Kane & Ms. Wright along with students Charles Tsomedis and Maximus Dellaporta presented the recent changes implemented at the middle school to increase student engagement for reading to:

- Get students excited about reading
- Build a community centered on reading
- Make summer reading more collaborative and interactive

This initiative started in the fall of 2016 as a CLE with the goals to:

- Research and identify benefits of having one common summer reading novel within the district or multiple grade levels
- Identify novels that are engaging and appropriate for multiple grade levels

The middle school teachers created a timeline, crafted ciphers and made a twitter account as part of the continued work at Summer Institute. The use of Breakout EDU helps students take control of their learning and demonstrates problem-solving skills and enabled teachers to help to know student strengths. When students returned in the fall grades were broken into homeroom teams to complete talks. Student reflections showed they were:

- Excited to work together as a team
- Liked the competition
- Liked that it was challenging and fun

The Committee asked the students if this helped them learn more about the book and did it may summer reading fun? Charles and Maximus agreed yes they learned more about the book and it definitely made reading fun.

7:00

5. MCAS Results

Lynnfield High School - Mr. Cleary

Mr. Cleary reviewed the MCAS results for Lynnfield High School and highlights included:

- Consistent results
- LHS recognized as one of seven school closing the achievement gap
- Bringing up lower numbers
- Dept Heads doing a great job analyzing data to better pinpoint student strengths and weaknesses
 - Identified gap in Algebra 1 and Geometry; teachers have been working on it and working with 8th grade teachers
- Adjust curriculum, instruction and assessment as needed; based on data analysis

7:08

Elementary and Middle School - Mrs. Fennessy, Mrs. Noce, Mrs. Robertson, Ms. Ambrose

The Elementary and Middle Schools presented the MCAS Next Generation results together as students took the brand new Next Generation MCAS test.

Mrs. Fennessy began the presentation by giving the historical perspective of the MCAS, PARCC and Next Generation MCAS tests. Highlights included:

- MCAS developed in 1993 as part of MA Education Reform Act
- First MCAS test given in 1998
- Common Core State Standards released 2010
- PARCC introduced in 2014
- MCAS Next Generation in spring 2017 - electronic format

Mrs. Fennessy explained the difference between PARCC and Next Generation MCAS for The Committee. The PARCC test was based on the Common Core Standards and Next Generation MCAS is based on the MA Frameworks which is harder.

Mrs. Robertson and Ms. Ambroise reviewed what the Next Generation MCAS is, why it was created and changes in the test. Highlights included:

- Test created to combine the best part of MCAS with more innovative test items created
- Designed to be taken on the computer
- Assesses students in different way
- Changes in questions, reporting categories and achievement levels
- Increased level of writing
- Math segment has equation editor
- More interaction answering questions
- By 2019 all MA testing will be computer based
- New baseline for achievement levels

In response to The Committee question does this (taking the test on a computer) effect the amount of time it takes to get through a section of the test? Ms. Ambroise stated they did not notice that and Mrs. Noce expanded that elementary students were familiarized with the equation editor. Ms. Ambroise noted the middle school math open responses were shorter answers.

In response to The Committee question did we run into tech or back end computer issues Mr. Ralston responded no widespread issues. The middle school shared chromebooks with the elementary schools. Since the test was taken increased amount of chromebooks are available to students.

The New Generation MCAS results rank Lynnfield in the top 3% in the state overall. The elementary schools were in the top 2% and the middle school in the top 9% in the state. Individual school results were:

- Summer Street Elementary ranked first of 934 schools
- Hucklegerry Hill Elementary ranked 23rd of 934 schools (better than 97.5% of the schools)
- Lynnfield Middle School ranked 42nd of 476 school (better than 91.2% of the schools)

Mrs. Noce noted some contributing factors to Lynnfield success were:

- Teach the Learning Standards with intention
- Assessments; which drive instructional practices

During the discussion portion conversation included how important collaborative practice is to student achievement through CLE's, Assessment meetings and Professional Development.

8:16

6. Policy Sub Committee Report

Mrs. Presser reported that at the recent Policy Sub Committee meeting Section B was reviewed and the following document revisions did not change the content but were capitalization and punctuation errors that needed to be addressed.

- BB, BBAA, BBBC, BBBE, BCA, BD, BE, BEDB, BEDD, BEDG, BEE, BG, BGB, BGC, BDE, BDF, BED, BJ, BK

The Policy Sub Committee recommends the following policy changes:

BBA - SCHOOL COMMITTEE POWERS AND DUTIES

- Adopt MASC version - our policy was missing a section

BBBA/BBBB - SCHOOL COMMITTEE MEMBER AUTHORITY

- Adopt MASC version - The law has ben updated - our policy was missing a paragraph

BDA - SCHOOL COMMITTEE ORGANIZATIONAL MEETING

- Eliminate a portion

BDB - SCHOOL COMMITTEE OFFICERS

- Eliminate a portion

BDE - SUBCOMMITTEES OF THE SCHOOL COMMITTEE

- Revisions and adoption of master language

- 2. The Committee Chair, subject to approval by the Committee, will appoint the subcommittee members.
- 5.
- Eliminate (Chair and superintendent will be ex-officio members)
- Add 5. All subcommittees for the School Committee are subject to the provisions of the Open Meeting Law.
- 6. Eliminate (A subcommittee will be dissolved by the committee upon completion of its assignment, or it may be dissolved by a vote of the committee at any time)

BDFA - SCHOOL COUNCILS, BDFA-E-1 - SCHOOL IMPROVEMENT PLANS, BDFA-E-2 - SUBMISSION AND APPROVAL OF SCHOOL IMPROVEMENTS PLANS, BDFA-E-3 - CONDUCT OF SCHOOL COUNCIL BUSINESS

- Adopt MASC version for all four policies E-1,2,3 will be new additions

BDG - SCHOOL ATTORNEY

- Adopt MASC version

BEDC - QUORUM

- Eliminate, contents found in BEDF

BEDF - VOTING METHOD

- Adopt MASC version

BEDH - PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS

- Combine BEDH and BEDH-E (master only) to form our own BEDH

BGFCA - JOB DESCRIPTION

- Eliminate, job description are always changing and tweaked to accommodate need

BGD - also CHB - SCHOOL COMMITTEE REVIEW OF REGULATION

- Replace with MASC: BGD- SCHOOL COMMITTEE REVIEW OF PROCEDURES

BHC/GBD - SCHOOL COMMITTEE STAFF COMMUNICATION

- Eliminate GBD

BHD - SCHOOL COMMITTEE COMMUNICATION WITH PUBLIC

- Remove, topic covered in other policies

BHE - USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS

- Adopt MASC version, has the reference to the Public Records Law

BIA - NEW SCHOOL COMMITTEE MEMBER ORIENTATION

- Adopt MASC, more updated version and adds new requirements about OML and Ethics/Conflict of Interest laws

BIBA - SCHOOL COMMITTEE CONFERENCES, CONVENTIONS AND WORKSHOPS

- Adopt MASC version, removes the responsibility of the School Committee Secretary

8:33

7. Superintendent's Report

Mrs. Tremblay updated The Committee on the following:

- Ed Gehety presentation schedule on December 6th
 - All middle school students during the day
 - Faculty during Professional Development
 - Parent/Guardian/Community at night
 - Very positive feedback from students, faculty and parent/guardians
 - Right reminder message at this busy time of the year
 - Mr. Hayman commented it with the best presentation he has seen as a parent.

- College Acceptances

Mrs. Tremblay read the list of colleges students have been accepted to to date

- Summer Street School Service Squad & Little Free Libraries

Mrs. Tremblay read an email and student letter which included the request to build a Little Free Library outside the school

- CLE led to the start of a group called the Service Squad whose purpose is to help students build their self confidence and help around school
- Students and adults will build the library with donated materials from Home Depot

8:41

8. Public Participation - none

8:41

9. Matters for Action

Vote: To Remove Policies: IA, IHA-E, IHAM-1, IHBAE-E-1, IHBAE-E-2, IHBE, IHBGE-1, IHBG-E-2, IHD, IKA, IKEA, IMBB, IMBB-E

Mrs. Presser MOVED to remove Policies: IA, IHA-E, IHAM-1, IHBAE-E-1, IHBAE-E-2, IHBE, IHBGE-1, IHBG-E-2, IHD, IKA, IKEA, IMBB-E. Mr. Hayman seconded the motion. Unanimously in favor
The Committee agreed to remove Policy IMBB from the vote as more discussion is needed

Vote: To approve the changes to Policies: IHA, IHAM, IHAMA, IHB, IHBEA, IHBF & IHBG

Mrs. Presser MOVED to approve the changes to Policies: IHA, IHAM, IHAMA, IHB, IHBEA, IHBF & IHBG. Mr. Hayman seconded the motion. Unanimously in favor

Vote: To support Town Moderator, Mr. Arthur Bourque's reappointment of Mr. Gary Hathaway to the Essex Technical High School School Committee

Mrs. Presser MOVED to support Town Moderator, Mr. Arthur Bourque's reappointment of Mr. Gary Hathaway to the Essex Technical High School School Committee. Mr. Hayman seconded the motion. Unanimously in favor

Vote: To approve extending the Superintendent's contract from June 30, 2019 to June 30, 2021.

Mrs. Presser MOVED to extend the Superintendent's contract from June 30, 2019 to June 30, 2021. Dr. Cammarata seconded the motion. Unanimously in favor

Mr. Doyle MOVED to adjourn the meeting at 8:47. Dr. Cammarata seconded the motion. Unanimously in favor

Respectfully submitted

Diane Borseti

School Committee Secretary

Documents referenced:

Minutes - November 28, 2017

Extended Field Studies Forms

Student Engagement for Reading (LMS)

MCAS results - High School Elementary & Middle School

Policy changes