

Minutes - Regular Meeting May 23, 2017

Pursuant to notice May 23, 2017 at the Al Merritt Media & Cultural Center at 6:30 PM

Members Present: Mr. Doyle, Mrs. Presser, Dr. Cammarata, Mr. Hayman. Mr. Sjoberg absent

Others Present: Mrs. Tremblay, Mrs. Borseti, Mr. Cyr, Mr. Cleary, Mr. Bates, Mr. Ralston, Mr. Sallee, Mr. Bemiss, Mr. Hurray, Ms. Mauro, Mr. Blyden, eight members of the community, one member of the press

6:34 Mr. Doyle opened the meeting

1. Minutes presented for approval: [Regular Meeting May 9, 2017](#)

Mrs. Presser MOVED to approve the minutes for the regular meeting May 9, 2017.

Mr. Hayman seconded the motion. Mr. Doyle, Mrs. Presser, Dr. Cammarata & Mr. Hayman in favor.

Mr. Sjoberg absent

6:35

2. Introduction: METCO Director [Curtis Blyden](#)

Mrs. Mauro and Mr. Bates introduced Mr. Blyden to the committee. Mrs. Mauro reviewed the process that led to hiring Mr. Blyden. Mr. Blyden has already met the parents in Boston and toured all of the schools. Mr. Blyden is excited to have the opportunity to work with the students, parents and staff and would like to see the METCO program grow in Lynnfield. The committee welcomed Mr. Blyden to Lynnfield.

6:38

3. Student Handbooks 2017-2018

[Elementary](#)

Mr. Bemiss presented the changes for the Elementary School Handbooks which included:

- Year and date changes
- Change SSS to the early school and HHS to the late school; including start times, end times and early release times
- Update dates for PD, terms endings, report cards and Parent/Teacher Conferences

[Lynnfield Middle School](#)

Mr. Sallee presented the changes for the Middle School Handbook which included:

- Update "Locker section" to include backpacks not to be carried throughout the day they are to be kept in the locker
- Update Parent/Teacher conference dates
- Add section "Celebrations" to bring the middle school in line with the elementary school practices; celebratory snacks, flowers and balloons are no longer permitted

[Lynnfield High School](#)

Mr. Bates presented the changes for the High School Handbook which included:

- A proposed change for student parking; numbered, non transferrable, fee based parking spots
- Fee \$25: cover the cost of sticker; any remaining funds go to senior class
- Lottery system for parking sticker based on having a driver's license
- 170 parking spots would be available
- Open spots will be filled by the wait list

[Preschool](#)

Mrs. Mauro presented the changes to the Preschool handbook which included:

- Staff Directory changes

- Year and date changes
- Change in session times to alleviate traffic issues

6:52

4. School Improvement Plans 2017-2018

Mrs. Tremblay invited all the administrators to the table with the School Committee for the first round table discussion of the School Improvement Plans. The roundtable format will allow for continuous discussion with administrators and the school committee members opposed to a presentation and question/answer segment.

Mrs. Tremblay opened by outlining the format of the discussion and stating all the plans are directly linked to the District Strategy which makes our mission and vision come alive. Mrs. Tremblay also pointed out the Preschool will be included in everything the elementary schools are doing in the plan although they may be working at a different rate as they are a year behind.

Mr. Cyr started the discussion by reviewing the overall UbD goal which included the following points:

- Currently in year two of the five year plan; year of training and application
- Stages; including stage each school is currently at and the direction for next year
- Formative and Summative Assessments
- Restructure of Summer Institute
- Changes to Curriculum Council

Discussion with the committee and administrators included:

- Outcomes and outputs
- LPS transfer goals and
- Data on Assessments

7:39

Huckleberry Hill School

Mr. Bemiss started his discussion with the Social Emotion Learning Goal; speaking about the character program, Huckleberry Hero, and Second Step that was brought to Huckleberry Hill School this year.

Discussion points included:

- Principal establish HHS SEL Steering Committee
- Opportunities for teachers/specialist to plan and co-teach SEL/Second Step lessons
- Utilize data; ex: nurse data regarding frequency of visits and better recovery time

7:56

Summer Street School & Preschool

Mr. Hurray outlined the plan for the staff and administration at SSS will do to research, develop and begin to implement a Social and Emotional Learning program at SSS. Mr. Hurray's discussion items included:

- Grade level representatives will explore SEL programs implemented in other communities
- FAC discussions regarding investigation and selection of SEL program

Mr. Hurray also reviewed the Inclusive Practices Goal on the SSS SIP specifically 3c. to increase inclusive practices between general education and special education teachers. Discussion points included:

- Align special education teachers with general education teachers
- Follow up PD and implementation of 2016-2017 program review recommendations
- Restructure assessment meetings to include time for effective strategies
- Ad Hoc Discussion Group continue to develop PD opportunities for Growth Mindset and its potential in classroom practices

Discussion with the committee and administrators included:

- SEL programs
- Co teaching
- PD for tutors

8:29

Middle School

Mr. Ralston and Mr. Sallee started their discussion with the Student Resiliency Goal. Their discussion points included:

- Steering Committee will develop training for all staff around practices that foster resiliency
- LMS support staff will share/expand small group strategies with larger population
- Professional resources to support goal will be identified and shared with faculty & parents
- Steering Committee will provide education and resources for parents; resiliency and SEL

Mr. Ralston and Mr. Sallee continued with the Curriculum/Core Values Connections Goal; specifically IV.B. Their discussion included:

- Identify and expand curriculum connector the the LMS Core Values.
- Measures will be taken to further dovetail Core Values to the curriculum.

Discussion with the committee and administrators included:

- The increased need to foster resiliency in students
- PD opportunities
- Growth mindset across the district

9:05

High School

Mr. Cleary and Mr. Bates began their discussion with the Project Based Learning (PBL) Goal.

Mr. Cleary clarified this would allow for the learning to happen as a result of the project not the project as the end result of the learning. This goal focuses on 21st Century Learning. Discussion points included:

- PBL lead techers will model and facilitate PD
- Provide opportunities for teacher to visit classrooms PBL is already integrated into

Mr. Cleary and Mr. Bates also spoke about the LHS Vocabulary Goal specifically V. B. Improve and enhance vocabulary assessment to maximize student achievement. This goal is in step with what the faculty is doing in UbD.

Discussion with the committee and administrators included:

- Compass Program
- Passion driven learning

9:33

5. Superintendent's Report

- Junior Prom held on May 19th
- MCAS completed for 2016-2017
- LMS Grade 6 Family Math Night held on May 18th

9:36

Mr. Doyle read a [statement](#) from the committee in response to a recent Facebook post by Mr. Dalton, member of the Lynnfield Board of Selectmen. Mrs. Tremblay also [spoke](#) regarding some of the points made on the facebook post.

9:46

6. Public Participation

Mrs. West addressed the committee regarding her concerns about Lynnfield Middle School's status as a Level 2 school.

9:49

7. Matters for Action

School Choice Vote 2017-2018

RECOMMENDED MOTION:

Mr. Hayman MOVED that the Lynnfield Public Schools decline to participate in School Choice for the 2017-2018 school year due to class size implications and philosophical concerns. Mrs. Presser seconded the motion; Mr. Doyle, Mrs. Presser, Dr. Cammarata & Mr. Hayman in favor. Mr. Sjoberg absent

Northshore Education Consortium (NEC)

RECOMMENDED MOTION:

Mr. Hayman MOVED to approve the NEC Capital Plan. Dr. Cammarata seconded the motion. Mr. Doyle, Mrs. Presser, Dr. Cammarata & Mr. Hayman in favor. Mr. Sjoberg absent

Mrs. Presser MOVED to approve the creation of a NEC Capital Fund. Mr. Hayman seconded the motion; Mr. Doyle, Mrs. Presser, Dr. Cammarata & Mr. Hayman in favor. Mr. Sjoberg absent

Executive Session

RECOMMENDED MOTION:

At 9:51 PM Mr. Hayman MOVED go into Executive session under the provisions of G.L. c.39.23B(3) for the purpose of discussing the Superintendent's Contract for 2017-2018 and non-union personnel salaries. Dr. Cammarata seconded the motion. Roll call vote: Mr. Doyle, Mrs. Presser, Dr. Cammarata & Mr. Hayman all in favor. Mr. Sjoberg absent
The Committee will not reconvene in Open Session.

Respectfully submitted
Diane Borseti
School Committee Secretary