

Minutes - Regular Meeting November 29, 2016.

Pursuant to notice November 29, 2016 at the High School Media Center at 6:30 PM

Members Present: Mr. Doyle, Dr. Cammarata, Mr. Sjoberg, Mr. Hayman, Mrs. Presser

Others Present: Mrs. Tremblay, Mrs. Borseti, Mrs. Wayland, Ms. Shapiro, Ms. Bonanno, Mr. Wein, Ms. Couture, Mrs. Fennessey Mr. Cyr, Mr. Ralston, Mrs. Mauro two members of the press.

1. Minutes presented for approval: Regular Meeting November 15, 2016

Mrs. Presser MOVED to approve the November 15, 2016 minutes. Mr. Sjoberg seconded the motion; all in favor

Due to technical difficulties with equipment used for presentations Mr. Doyle started the meeting with the Policy Sub Committee updates.

2. Policy Sub Committee Updates

The Policy Sub Committee comprised of Mrs. Presser, Dr. Cammarata and Mrs. Tremblay reviewed and updated Policies IHAMB, JF & JICH-E, JICH, JICH-R, Some of the updates were DESE requirements based on new regulations.

- JICH DESE required updates based on new regulations (Policy)
- JICH-E-1 & JICH-E-2 created by Police Department (Exhibit)
- JICH-R (Procedures)
- IHAMA wording
- IHAMB wording
- JF wording and revised supporting documents (Requirements)

The Policy Sub committee also recommended to delete Policies IHAE & IHAM as they are covered under the Wellness Policy.

3. Collaborative Learning Experience- HHS

Ms. Wyland, Ms. Shapiro and Ms. Bonanno, teachers at Huckleberry Hill School shared their Collaborative Learning Experience with the committee. A collaborative learning experience is a professional development project that is created by teachers with teachers. The teachers highlighted how the program works and how the final product can be shared with all staff through a library that can be built upon year to year.

Ms. Wyland, Ms. Shapiro and Ms. Bonanno chose to focus on creating and piloting a METCO Mentoring program. The program will provide METCO students with trusting adults in the school community to build relationships, provide support and ongoing encouragement and to improve family and community connections. They chose this CLE to improve the METCO experience and make it more meaningful.

Highlights included:

- District Strategy Alignment
- Build Leadership Capacity
- Educator Growth
- Meeting the needs of all Students

Some long term goals are:

- Build trusting relationships that will sustain through the students' careers in Lynnfield
- Share the Mentoring Program with the other schools in the district

4. Understanding by Design- LMS

Mr. Wein, a veteran teacher in Lynnfield, who has been working the past few years with UbD and Ms. Couture, a new teacher who started in the district fall 2016 shared their different viewpoints on UbD and Rubicon Atlas.

Mr. Wein presented to the committee how UbD ties into the District Wide School Improvement Plans

and how he used them in his professional practice Smart Goals.

Highlights included:

- How a Unit is created through Essential Question and Enduring Understanding
- Atlas tool; link to lessons and materials - “live” document
- Differentiation--2-Column Notes for all levels of learners

Ms. Couture spoke about the Rubicon Atlas tool being a great resource to prepare her for teaching in Lynnfield before the school year began.

They both spoke about the benefits of Atlas including:

- Visualize the entire curriculum in one organized place
- Ability to view units of other classes and grade levels
- Organized place for all curriculum and materials
- Resource for new teachers

#### 5. Superintendent's Report

Mrs. Tremblay reported on:

- Hour of Code to be held 12/15 at 6:00 in the High School Media Center
- College acceptances to date

Mrs. Presser **MOVED** to adjourn the meeting at 7:30. Mr. Hayman seconded the motion; all in favor.

Respectfully submitted  
Diane Borseti  
School Committee Secretary