

Minutes - Regular Meeting January 24, 2017

Pursuant to notice January 24, 2017 at the High School Media Center at 6:30 PM

Members Present: Mr. Doyle, Dr. Cammarata, Mr. Sjoberg, Mr. Hayman, Mrs. Presser

Others Present: Mrs. Tremblay, Mrs. Borseti, Mr. Cyr, Mrs. Stryhalaleck, Ms. Gordon, Mr. Bloom, Mr. Gardner and two members of the press

6:33

1. Minutes presented for approval; Regular meeting January 10, 2017

Mr. Hayman moved to approve the Minutes for the regular meeting January 10, 2017. Mrs. Presser seconded the motion; all in favor.

6:34

2. Annual Hockey Trip - Martha's Vineyard

Mr. Gardner the LHS Head Varsity Hockey Coach requested permission to take the team to the annual Fairleigh Dickinson Hockey Tournament on Martha's Vineyard February 18 & 19, 2017. Mr. Gardner outlined the agenda which follows the same format as previous years. The coaches are the chaperones and the boosters organization raised all monies for the trip. The committee will vote on February 7, 2017.

6:37

3. Collaborative Learning Experience LMS

Mr. Bloom, LMS Music Teacher, Ms. Gordon, LMS Art Teacher and Ms. Stryhalaleck, LMS Foreign Language Teacher, presented their Collaborative Learning Experience which revolves around Mr. Bloom's musical selections for the Spring Concert in June 2017. This experience allows them to collaborate across the disciplines.

Highlights included:

- How the CLE aligns with the District Strategy
- Greater connection among exploratory subjects for students and staff
- Knowledge of music written in other languages; students will compare/contrast
- Each disciplines part in the CLE

6:45

4. Educatus Discussion 2017-2018

Mrs. Tremblay spoke about the Educatus Program's success at Lynnfield High School. She stated most of the students are active in the LHS community and feels it is a great program for everyone. Mrs. Tremblay's recommendation is to allow Mr. Cleary to accept Educatus students for the 2017-2018 school year. Discussion included:

- Challenges finding host families
- Program funded through grant
- Student selection process

The committee will vote on February 7, 2017.

6:50

5. Superintendent's Formative Evaluation

Mrs. Tremblay presented her Formative Evaluation to the committee. She reviewed each of the four goals, outlined the progress made and the next steps.

GOAL 1 - Professional Practice is the foundation of everything being done in the district

- Administrators have common Smart Goals
- Agreed upon protocols for new teachers

- Common formats and language for written observations

Mrs. Tremblay confirmed the formative assessment for teachers is a written document. Each teacher receives a written document in June; depending on which plan they are on it could be a formative or summative document. New teachers or teachers on an improvement plan will receive a formative in February and summative in June.

GOAL 2 - Student Improvement ensure a shared vision of excellence in instructional practices and student achievement

Mrs Tremblay shared that ALT has been working on this goal for almost two years and is ready to bring it to the next level with department heads and curriculum directors.

- Mr. Cry & Mrs. Tremblay participate in walkthroughs with department heads and curriculum directors
- Observations will have consistency, common language and common format by end of year

Mrs. Tremblay confirmed the next steps are to continue the conversations, give feedback that is intentional and supports teachers in the reflection process. She also confirmed for the committee department heads are teachers.

GOAL 3 - District Improvement multi year goal implementing UBD strategies at all levels

Mrs Tremblay told the committee this goal has seen great progress thanks to the assistance of the middle school teachers and the Director of Teaching and Learning. This goal directly aligns with the District Strategy.

- Professional Development Steering Committee planned PD with time dedicated to UBD.

Mrs. Tremblay confirmed this will allow for real differentiation in the classroom. Teachers will have information for different groups at their fingertips by utilizing the resources in UBD and Atlas.

GOAL 4 - District Improvement enable parents/guardians to better support their child's education

Mrs. Tremblay stated the goal is to work hand in hand with parents to support their children's education.

- Outreach to parent/community
- Increase in attendance at district wide presentations
- PTO attendance

Mrs. Tremblay said there is an increase in attendance at events such as PTO meetings, plays, performances and the high school Breakfast with Guidance series. Mrs. Tremblay will send a survey to parents to bring speakers in on topics they are interested in hearing about. She will follow up with the Superintendent's Advisory Council comprised of the PTO presidents regarding the survey.

7:24

#### 6. Superintendent's Report

Mrs. Tremblay reported on:

- LMS student Jonathan Astrofsky participated in Project 351
- Professional Book Club
- Upcoming presentation by Dr. Robert Brooks March 21, 2017
- Crossing guard needed

7:29

Matters for Action

#### RECOMMENDED MOTION:

Vote to approve the Lynnfield High School Program of Studies 2017-2018.

Mrs. Presser moved to approve the Lynnfield High School Program of Studies 2017-2018. Mr. Hayman seconded the motion; all in favor.

7:30

Mrs. Presser moved to adjourn the meeting at 7:30. Mr. Hayman seconded the motion; all in favor.

Respectfully submitted

Diane Borseti  
School Committee Secretary